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English- Communication Skills Laboratory – I (R161114)					

Prerequisite Course: Students are able to communicate freely with basic knowledge and application of grammar rules.

Course Description and Objectives: To enable the students to learn through practice the communication skills of listening, speaking, reading and writing. A study of the communicative items in the laboratory will help the students become successful in the competitive world. The course content along with the study material is divided into six units.

Course Outcomes:

Upon completion of the course, the student will be able to achieve the following outcomes.

CO	Course Outcomes	Pos
1	To develop and improve listening Skills	8
2	To develop and improve speaking Skills	8
3	To develop and improve reading Skills	8
4	To develop and improve writing Skills	8
5	To develop and improve Team Building Skills	8
6	To provide a primary exposure to employability	7

Syllabus:

UNIT 1:

1. WHY study Spoken English?
2. Making Inquiries on the phone, thanking and responding to Thanks Practice work.

UNIT 2:

1. Responding to Requests and asking for Directions

UNIT 3:

1. Asking for Clarifications, Inviting, Expressing Sympathy, Congratulating
2. Apologizing, Advising, Suggesting, Agreeing and Disagreeing
3. Practice work.

UNIT 4:

1. Letters and Sounds
2. Practice work.



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY: KAKINADA

KAKINADA-533003, Andhra Pradesh, India

R-16 Syllabus for ME, JNTUK

UNIT 5:

1. The Sounds of English
2. Practice work.

UNIT 6:

1. Pronunciation
2. Stress and Intonation
3. Practice work.

TEXT BOOKS:

PRESCRIBED LAB MANUAL FOR SEMESTER I:

'**INTERACT**': English Lab Manual for Undergraduate Students' Published by **Orient Blackswan Pvt Ltd.**

REFERENCE BOOKS:

1. Strengthen your communication skills by Dr M Hari Prasad, Dr Salivendra Raju and Dr. G Suvarna Lakshmi, Maruti Publications.
2. English for Professionals by Prof Eliah, B.S Publications, Hyderabad.
3. Unlock, Listening and speaking skills 2, Cambridge University Press
4. Spring Board to Success, Orient BlackSwan
5. A Practical Course in effective english speaking skills, PHI
6. Word power made handy, Dr shalini verma, Schand Company
7. Let us hear them speak, Jayashree Mohanraj, Sage texts
8. Professional Communication, Aruna Koneru, Mc Grawhill Education
9. Cornerstone, Developing soft skills, Pearson Education